

Comp Plan Steering Committee Draft Work Plan

1. Initiation of Comp Plan Steering Committee Meetings

- A. Establish meeting guidelines, frequency of meetings/meeting schedule, decision making processes, and general procedures.
- B. Develop Committee Rules.
- C. Steering Committee context training and education.
 - i. State Law ([Consolidated Laws of New York Chapter 62, Article 16, Section 272-A](#))
 - ii. [Town of Ulysses 2009 Comprehensive Plan](#)
 - iii. [Town of Ulysses 2009 Future Land Use Plan](#) (Comp Plan Map)
 - iv. [Town of Ulysses 2018 Natural Resource Inventory](#)
 - v. [Town of Ulysses 2013 Agriculture and Farmland Protection Plan](#)
 - vi. [Route 96 Corridor Management Study](#)
 - vii. [Cayuga Lake Scenic Byway](#)
 - viii. [Best Practices for Comp Plans](#)
 - ix. [Tompkins County Comprehensive Plan](#)
 - x. [New York State Smart Growth Program](#)

2. First Stage of Planning Process

- A. [Webpage Development](#).
- B. Develop Public Participation Plan (PPP).
- C. Comp Plan Update process context immersion.
- D. DEC Climate Smart Communities contract executed.
- E. Prospective Consultant Outreach & Selection.
- F. Project chartering with selected Planning Consultant.

3. Second Stage of Planning Process

- A. Public Outreach and Engagement
- B. Inventory and analysis of existing conditions and community profiles
- C. Development of updated Vision, Goals, Policies, and Objectives
- D. Strategies and key initiatives identified
- E. Implementation strategy development

4. Third Stage of Planning Process

- A. Steering Committee Open House
- B. Legal review
- C. Draft Plan release
- D. Draft plan refined
- E. Steering Committee recommendation to Town Board